

# TENANT LOUNGE AND AMENITY SUITE



## ALMA SCHOOL CORPORATE CENTER

1745 & 1811 S. ALMA SCHOOL, MESA, AZ 85210



# For Your Comfort and Convenience

**Camroad Properties is pleased to provide a deluxe Amenity Suite for tenants of Alma School Corporate Center.**

Brainstorm ideas, fine-tune strategies, and host your clients in our luxurious conference room. Grab a snack from the Micro Market or take a break in the lounge area. Schedule an office shuffleboard tournament. Celebrate a big win with a company party. The possibilities are endless for making deeper connections with the people you work with.





The lounge area will be open for all tenants during regular business hours, unless booked for a special event. The conference room will remain locked unless reserved.



# Your Office Retreat, Outside the Office

## Conference Room

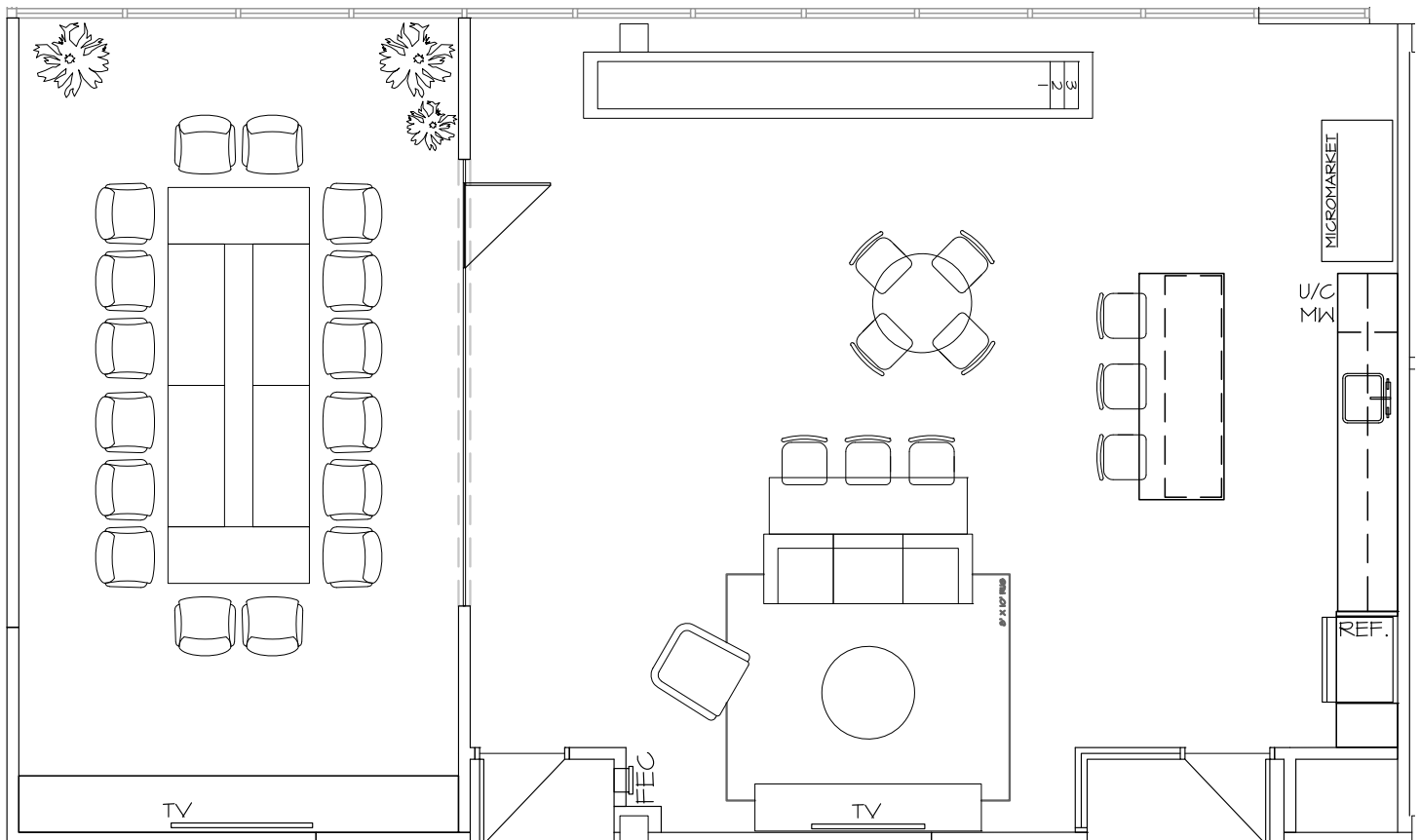
- › Seating for 16
- › Smart TV with Laptop Projection Capabilities
- › Secure Wi-Fi
- › 6 Movable Tables

## Kitchen

- › Micro Market with Fresh Food
- › Full-Size Refrigerator
- › Microwave
- › Sink
- › Large Serving Area
- › Cabinets

## Recreation/Lounge Area

- › Flatscreen TV
- › Secure Wi-Fi
- › Shuffleboard Table
- › 3-Seat Couch
- › Lounge Chair with Coffee Table
- › High Top with 3 Bar Stools
- › 4-Person Table and Chairs









# Reserve Your Next Company Event

Tenants of Alma School Corporate Center may rent the Tenant Lounge and Amenity Suite for business events. The conference room seats up to 16 people and the lounge area has room for 15.

Reservations are taken on a first-come, first-served basis—up to 90 days in advance—through a central system. Recurring events can be booked seven days in advance if space is available. Camroad Properties may limit the number of times each tenant can reserve the space in a calendar year.

Tenants can access online reservations at [camroadproperties.com/tenant-services](https://camroadproperties.com/tenant-services) for bookings between 6:00 a.m. and 6:00 p.m. on regular business days. For after-hours reservations, contact the Camroad Properties management office for details and approval.

When making a reservation, please book only for the time you'll be using the space. A fee may be charged for no-shows and late starts (over 60 minutes).

We hope you enjoy the Tenant Lounge and Amenity Suite. If you have any questions, please contact Camroad Properties at 602.956.2200 or [pminfo@camroadproperties.com](mailto:pminfo@camroadproperties.com).



# Amenity Suite Guidelines

## General

- › The Tenant Lounge and Amenity Suite is a professional environment: Please be respectful at all times. The space is intended only for tenants and their guests, who must be accompanied by a tenant employee.
- › For security, the Tenant Lounge and Amenity Suite is monitored by video camera 24/7.
- › Entry to the Amenity Suite requires an access card. Please do not prop the door open at any time. If you need a replacement access card, contact the Camroad Properties management office.
- › When you're finished using the Amenity Suite, please clean up after yourself and ensure that all furniture is put back in its original location. Tenants are responsible for any damages caused by their employees or guests.
- › The refrigerator will be cleaned and emptied nightly.
- › For the consideration of others, do not leave dirty dishes in the sink or store items in the cabinets, do not lay down, stand on, or put your feet on the furniture, and do not post signage without prior approval. Tape is not allowed on any painted walls, glass surfaces, or cabinets.
- › Smoking and vaping are prohibited.
- › Please turn off the TV when you leave the space, and always wear shoes when you're in the space.

## Food and Beverage

- › You can bring your own food and beverages to events or use a caterer with a certificate of insurance provided 24 hours in advance. Contact the Camroad Properties management office for insurance requirements.
- › Alcohol must be pre-approved and will require additional insurance or a licensed bar service.
- › Food and beverages must be served in the kitchen area.
- › Leftover food and beverages must be removed immediately and disposed of in the outside dumpster.

## Furniture and Equipment

- › Please include any special A/V or furniture requirements with your reservation request.
- › If approved, you may rent furniture or equipment from an approved vendor with a certificate of insurance provided 24 hours in advance.
- › Please take the time to test A/V equipment in advance to ensure that it will work during your event.





## Reserve Your Event Now

[camroadproperties.com/tenant-services](https://camroadproperties.com/tenant-services)

## Contact Camroad Properties

602.956.2200

[pminfo@camroadproperties.com](mailto:pminfo@camroadproperties.com)

